



Core Priorities:
 Risk Management and Self Neglect
 Mental Health
 Engagement and Participation
 Quality assurance
 Learning and Development Strategy
 SAB management arrangements

PLYMOUTH SAFEGUARDING ADULTS BOARD
FULL BOARD MEETING
Thursday 27 April 2017
10am to 1pm
WINDSOR HOUSE, TAVISTOCK ROAD,
PLYMOUTH, PL6 5UF
MINUTES

Present:

Andrew Bickley	Independent Chair	
Cllr Lynda Bowyer	Portfolio Holder for Health and Adult Social Care	Plymouth City Council
Carole Burgoyne	Director for People	Plymouth City Council
Jane Elliott Tonic	Adult Safeguarding Manager	Plymouth City Council
Julian Moulard	Adult Safeguarding	Plymouth City Council
Sandy Magee	Children's Services	Plymouth City Council
Craig Downham	Superintendent	Devon & Cornwall Constabulary
Daniel Monck	Representing - Head of Plymouth, Cornwall & IoS Local Delivery Unit	National Probation Service
Gary Wallace	Public Health	Plymouth City Council
Geoff Baines	Director of Professional Practice, Quality and Safety	Livewell Southwest
Sue Baldwin	Designated Safeguarding Nurse	NEW Devon CCG
Jon Mcleavy	Head of Business Services	Housing Support Devon and Cornwall Housing
Lorna Collingwood-Burke	Chief Nursing Officer	New Devon CCG
Matt Garrett,	Head of Community Connections	Plymouth City Council

Greg Dix	Director of Nursing,	PHNT
Gary Walbridge	General Manager	Plymouth City Council
Angela Holloway	Representing - Assistant Chief Executive	Plymouth and Cornwall LDU Dorset, Devon and Cornwall CRC
Megan Cleaves	Safeguarding Administrator	Plymouth City Council

Also in attendance:

Karen Marcellino , Healthwatch, PCC for item 7

Ally Hood, Healthwatch, PCC for item 7

Rob Sowden, Performance Advisor, PCC for item 8

1. Welcome/Apologies

Andy Bickley welcomed everyone to the meeting

Apologies from:

Kerri Nason, Assistant Chief Executive, Plymouth and Cornwall LDU Dorset, Devon and Cornwall CRC

Chris Rogers, Named Professional Safeguarding Paramedic, SWAST

Bel Davies, Inspection Manager, CQC

Craig McArdle, Assistant Director, PCC

Joanna Robison, Criminal Justice, Commissioning and Partnerships Manager, Office of the Police and Crime Commissioner

Jonathan Nason, Head of Plymouth, Cornwall & IoS Local Delivery Unit, National Probation Service

Declarations of Interest.

AB declared an interest in item 6 as he had prior involvement in his previous role.

2. Minutes and matters arising

Item 4 heading to be amended to SCR V.

Matters Arising

No matters arising, all actions from previous meeting are completed.

3. Chair's Update

- AB met with the SAB Chairs from Cornwall, Torbay and Devon on 25 April 2017. They discussed performance and quality assurance for Boards. Improved links to prison services with Plymouth leading on Dartmoor. There was a proposal to look at holding a joint conference.
- AB presented the Annual Report to CMT offering organisations to hold the Board to account. AB offered to present the report to other agencies.

4. Budget 2016-17

- There is a £16000 underspend this year. This is due partly to a reduction in training costs and the SAR for RM starting in the 2nd part of the year, although there have been 2 further SAR referrals.
- The underspend will not be able to be rolled forward and will go back to the

<p>Local Authority.</p> <ul style="list-style-type: none"> • There is a new policy being developed looking at a pooled budget the LA finance team will advise further. • For 17/18 the proposal is that the contributions remain the same. The OPCC contribution has been set at 9% across all Boards. Previously Probation gave £3000 to be split between the Children’s and Adults Boards. • To be discussed further at the next PSAB Executive Group meeting. 	
<p>5. PSAB Strategic Plan 2016-19 review</p> <ol style="list-style-type: none"> 1. The Risk Management and Self Neglect work is now complete work is ongoing regarding the policy launch. 2. Update regarding the Crisis Concordat has been sent to Board members. JET and SB will be looking at what information would be useful for future updates. 3. (i) There has been a delay in starting the communication strategy due to the revamp on the PCC Communications Team. 4. GB will update the Executive meeting in June. 5. Work is being completed by LOG 6. a) This is on track b) We have had the go ahead from the web team for the updates. c) Discussion took place regarding members self assessments/appraisal. Suggestions included organisations demonstrating are taking safeguarding seriously and are meeting the requirements of the Board. Having 1-1 sessions for support and to be challenged, to be encouraged to contribute as much as possible. Open evaluation as a Board what’s working well and not working well. <p>To be discussed further at the next PSAB Executive Group meeting.</p> <p>Safeguarding Managers Report</p> <ul style="list-style-type: none"> • Any questions regarding the report please contact JET. • Regional Thematic Review of SCR/SAR – Michael Preston-Shoot is collating the themes for ADASS JET will provide further feedback at the next meeting. 	
<p>6. SCR/SAR Updates</p> <ul style="list-style-type: none"> • The latest version of the report has been circulation any feedback/comments are due by 28 April 2017. • The SAR sub group will monitor the recommendation and feedback to PSAB. • There have been regular Communication meetings, we now have the majority of agencies’ media statements. • Due to the General Election being called the guidance from NHS England strongly advise not to publish until after the election (Purdah). • After further discussions the decision was made to let the family have a copy of report on 4 May as already agreed. JM and Karen Grimshaw will meet with the family for further questions, feedback or comments regarding the report. 	

<p>Media leads will have reactive statements prepared in case the family go to the media before publication. The report would be published after the election on Monday 12 June.</p> <ul style="list-style-type: none"> • JM will write to the IPCC regarding the publication of the report. <p>SAR RM</p> <ul style="list-style-type: none"> • A learning workshop led by Kate Spreadbury is planned for 3 May 2017. The family have requested the report not to be shared until after 26 June. 	
<p>7. Engagement and Participation Update</p> <ul style="list-style-type: none"> • Ally Hood gave a presentation on the work completed so far by Healthwatch on engagement and participation. Information from Healthwatch is included in the agenda pack. • They contacted 30 services/organisations and have met with 16 with further dates planned. A number of the groups spoken to are interested in further engagement. • Ally spoke about phase 2 and returning to the groups she asked the board to consider what priorities they would like to focus on. • Healthwatch have been commissioned to March 18 to complete this piece of work. 	
<p>8. Performance Scorecard</p> <ul style="list-style-type: none"> • RS went through the key headlines on the Performance Scorecard. • There has been an increase of 500 referrals to the previous year. This is an increase of 84% from pre Care Act (2014/15) 56% of referrals did not proceed to a Safeguarding concern. • There has been an increase in safeguarding concerns to the previous year also an increase in the number of enquiries undertaken. • 68% of closed enquiries showed that action had been taken which is an increase in the previous years. Of the 32% of enquiries where no action was taken these were ceased at the victim's request. <p>Quality and Performance Update</p> <ul style="list-style-type: none"> • GB has completed an audit of 12 months data looking at the following questions <ol style="list-style-type: none"> 1. Who are the most at risk in the city 2. What are the characteristics' of these people at risk 3. How are the people most at risk currently safeguarded - what systems are in place 4. How effective are we at safeguarding people. • He has 10 recommendations which are linked strongly to the Plymouth Plan. He will discuss further at the PSAB Executive Group meeting on 9 June 2017. 	
<p>9. HMIC Crime Data Integrity Audit</p> <ul style="list-style-type: none"> • The report is not about ignoring victims it is more about data integrity issues. There are issues with IT with not recording every crime numbers, crimes are 	

<p>being missed on data systems. There is training for Sergeants and above to address the level of understanding regarding this.</p> <ul style="list-style-type: none"> On a positive note the crime figures which are out this week show a 9% increase for recording for Plymouth. 	
<p>10. Creative Solutions Update</p> <ul style="list-style-type: none"> The Creative Solutions Forum was developed from the work completed by the Risk Management and Self Neglect sub group. The Forum meets monthly and has received 29 referrals. The referrals are for individuals with complex needs often dual diagnosis. Issues covered include drug and alcohol dependency, homelessness, mental health problems, medical issues etc. The Forum is made up of Commissioners, Practitioners, Housing, Harbour, Service providers (PATH, The George, Broadreach, Hamoaze), ASC Livewell, MH and LD Services. M is a gentleman aged 47 years old he has a brain injury and has issues with Alcohol. He was previously in rehab in North Devon this broke down and he returned to Plymouth. He reported to the 1st Stop Shop as being homeless. Hostels were reluctant to accommodate him due to his behaviour when drunk they did not have the staff to support him. He went briefly to a rehab centre in Plymouth this again broke down and he was going to be made homeless. At the CSF the George offered to house him if there was a package of care they could call on as required this was agreed by Commissioners. M wanted to have his own place to live, he was supported to bid for social housing, he was successful and has just been allocated a flat. A care package has been developed to support M and assist him in sustaining this tenancy. There has been a lot of interest both regionally and nationally in the work of the Creative Solutions Forum. 	
<p>11. AOB</p> <p>None raised</p>	
<p>12. Future Meetings</p> <p>Thursday 20 July 2017</p> <p>Thursday 12 October 2017</p> <p>Thursday 18 January 2018</p> <p>Meetings are 10:00 to 13:00 and are held at Windsor House</p>	